

# PROSPECTUS

## Session 2022-23



Established: 1968



**Sanmati Government College of Science Education  
& Research, Jagraon (Ldh.) Pin Code 142026**

**Phone No.:- 01624-223242**

**Affiliated to Panjab University, Chandigarh**

**NAAC Accredited B++**

**Website:-[www.gscjgn.org](http://www.gscjgn.org)**

**Email:-[gcsciencejagraon@gmail.com](mailto:gcsciencejagraon@gmail.com)**

**STAR STATUS AWARDEE**

**Selected by Department of  
Biotechnology, Ministry of  
Science and Technology, Govt.  
of India, New Delhi.**



## **Message from the Director**

Dear Students,

Welcome to Sanmati Government College of science, education, and research, Jagraon, a premier Institution that rests on strong academic foundation, blended with a contemporary approach that seeks to mould young men and women into successful role models. The college was established in 1968. It is a unique institution of Punjab where only science subjects are taught upto post graduate level. At this time college is successfully running B.Sc Medical(Botany/ Biochemistry, Zoology, Chemistry) B.Sc Non-Medical with Hons. in Chemistry, M.Sc. Botany and M.Sc Chemistry classes. This institution has produced a large number of reputed doctors, scientists, professors and principals.

Education plays a key role in the overall development of the society. The role of education is definitely not limited to giving and grasping knowledge and theory. The true goal of education lies much beyond awarding degree and certificate to the students. As Mahatma Gandhi said, “By education I mean an all-round drawing out of the best in child and man-body, mind and spirit”. Knowledge is not given but earned and character is not granted but cultivated.

I firmly believe that our science college is more than just a place to learn. It gives you a chance to grow by equipping you with everything you need to achieve excellence. I wish all students a grand success in their career and prosperity in their future life.

My best wishes to all.

Kirpal Kaur  
Director

## **S. Govt. College of Science Education and Research, Jagraon, Ludhiana 142026**

### **( I )Information about college**

S. Govt. College of Science Education and Research came into existence in 1968. It was inaugurated by the then Home minister, Sh. Y. B. Chavan on 18<sup>th</sup> July, 1968. This is the only govt. college in Punjab where purely science education is imparted. Government has specially established this institution with a purpose to provide quality science education to the meritorious Rural youth. Now the college provides all the required facilities and latest technology for the B.Sc. and M.Sc. (chemistry and Botany) classes.

In the establishment of college, Jain society especially, Matri Sewa Singh, Jagraon and the patron respected Shri. Bimal Muni Ji has given an incredible contribution. Under their patronage, college was given approximately 40 acres of land as a charity for its building to the govt. of Punjab.

College is situated on Jagraon –Raikot road. It is about 5 km away from bus stand and 4 km from the railway station. College is situated in the natural and open environment. The botanical garden of the college is spread over more than three acres and is considered to be the best from the gardens of the govt. colleges of Punjab. It hosts more than 300 plants (of more than 200 types) which are arranged according to Bentham and Hooker system. The beautiful double storey building of the college has seven smart class rooms to facilitate teaching learning process.

### **VISION**

- To impart quality science education to produce professionals of national and international repute, development of overall personality and inculcate the element of humanity so as to make them outstanding global citizens.
- Preservation of culture and heritage of India by organising cultural /extra-cultural activities.
- To ensure equity in education by providing adequate opportunities to under privileged sections of society.

**MISSION** The mission of our college as carved on the logo of our college is “TRANSCEND” and we are fully committed to train our youth to achieve their goals by

1. Providing high quality education and to make them sincere ,honest, responsible and Progressive citizens.
2. Developing a feeling of Social responsibility among the students by conducting various Awareness programmes.
3. Serving society by producing talented teachers, research scholars and good human beings

Through development of mind and knowledge.

## ( II )College Staff

Prof.Kirpal Kaur(College Director)

<u>Teaching Staff</u>	
<b>Chemistry Department</b> <ol style="list-style-type: none"> <li>1. Mr.Sumit Soni **M.Sc., M.Phil.</li> <li>2. Mrs.Chanderpreet Kaur **M.Sc.</li> <li>3. Mrs.Gagandeep Kaur**M.Sc.</li> <li>4. Ms.Sonia Sharma ** M.Sc.,CSIR-UGC JRF</li> <li>5. Mrs.Sonam** M.Sc.</li> <li>6. Mrs:Kiranjit Kaur** M.Sc.</li> <li>7. Ms.Ameet Rana** M.Sc.,CSIR-UGC JRF</li> <li>8-13 Vacant</li> </ol>	<b>College Bursar</b> <ol style="list-style-type: none"> <li>1. Mrs Nidhi</li> </ol> <b>Cultural Activities</b> <ol style="list-style-type: none"> <li>1. Mrs.Sarbdeep Kaur Sidhu</li> <li>2. Mrs.Karamdeep Kaur</li> <li>3. Mr Parminder Singh</li> <li>4. Ms Danish puri</li> </ol>
<b>Botany Department</b> <ol style="list-style-type: none"> <li>1. Mr.Jatinder Singh * M.Sc.,CSIR-UGC</li> <li>2. Mrs.Mandeep Kaur** M.Sc.</li> <li>3. Mrs.Sarvarinder kaur** M.Sc.</li> <li>4. Mrs.Manpreet kaur** M.Sc.</li> <li>5. Ms.Danish Puri** M.Sc.Gold Medalist</li> <li>6. Ms Amandeep Kaur M.Sc, CSIR-NET</li> <li>7. Ms Dimple Parcha M.Sc, CSIR-NET</li> <li>8. Mr Kulwinder Singh M.Sc, CSIR-NET</li> <li>9. Mrs Surbhi Gupta M.Sc, CSIR-NET</li> </ol>	<b>Registrar House Examination/ Examination committee</b> <ol style="list-style-type: none"> <li>1. Mr Sumit Soni</li> <li>2. Mr Parminder Singh</li> <li>3. Ms Sonia Sharma</li> <li>4. Mr Mandeep Singh</li> <li>5. Ms Rajni Bharadwaj</li> </ol>
<b>Physics Department</b> <ol style="list-style-type: none"> <li>1. Mrs.Sarabdeep Kaur Sidhu *M.Sc., M.Phil.</li> <li>2. Ms.Akashdeep kaur *M.Sc.</li> <li>3. (3-6) vacant</li> </ol> <b>Department Of Mathematics</b> <ol style="list-style-type: none"> <li>1. Mr.Parminder Singh **M.Sc.,CSIR-UGC</li> <li>2. Vacant</li> </ol> <b>Zoology Department</b> <ol style="list-style-type: none"> <li>1. Ms Radhika Dawar MSc (hons), MPhil</li> <li>2. Mrs Sarabjote Kaur Bedi MSc, MPhil</li> <li>3. Ms.Amandeep kaur** M.Sc.</li> <li>4. Vacant</li> </ol> <b>Biochemistry department</b> <ol style="list-style-type: none"> <li>1. Vacant</li> <li>2. vacant</li> </ol> <b>English Department</b> <ol style="list-style-type: none"> <li>1. Mrs.Nidhi M.A., M.Phil.,UGC- NET</li> </ol>	<b>N.S.S.</b> <ol style="list-style-type: none"> <li>1. Mr Kulwinder Singh (Programme officer boys)</li> <li>2. Ms Chanderpreet Kaur(Programme officer girls)</li> </ol> <b>SAF /Fee Concession /Scholarship</b> <ol style="list-style-type: none"> <li>1. Mr.Jatinder Singh</li> <li>2. Mrs Veerpal Kaur</li> <li>3. Mrs.Rajni Bhardwaj</li> <li>4. Mr Gurdeep Singh</li> </ol> <b>Senior Tutor</b> <ol style="list-style-type: none"> <li>1. Mrs.Nidhi</li> <li>2. Mr Jatinder Singh</li> </ol>
<b>Punjabi Department</b> <ol style="list-style-type: none"> <li>1. Dr.Karamdeep Kaur ** M.A, M.phil,P.hD,UGC-NET</li> </ol>	<b>Bus/Rail Pass Incharge</b> <ol style="list-style-type: none"> <li>1. Mrs Sarabjote Kaur Bedi(girls)</li> <li>2. Mr Parminder Singh (boys)</li> </ol>

**\* Part Time Teachers are working on these posts\*\* Guest Faculty Teachers are working on these posts**

<b><u>Non-Teaching Staff:</u></b>	
<b>Office Staff</b> 1. Sh. Paramjit Singh (Superintendent) 2. Sh. Gurjeet Singh(clerk)Absent from duty since 25-7 -2018 3. Mr Vinay Garg (clerk) 4. Vacant <b>Library</b> 1-2. Librarian( vacant) 3-4. Library Attendant (vacant) Note: All departments have departmental libraries.	7-15 Vacant (Jr. Lecturer assistant) 16. Sh. Jagdish Singh (Sr. Laboratory attendant) 17. Ms Rajni (Sr. Laboratory attendant) 18. Smt.Ranjit Kaur( Lab Attendant) Class-IV 19. Sh.Gurdeep Singh ( Lab Attendant) Class-IV 20. Sh.Chamkaur Singh( Lab Attendant)Class-IV 21-25 vacant (Lab Attendant) Class-IV 26. vacant (Gasman)
<b>Hostel committee.</b> 1. Hostel Supdt. (Vacant) 2. Mrs.Nidhi(convener) 3. Mrs.Sarbdeep Kaur Sidhu(Electrical complaints) 4. Mrs.Mandeep kaur(Beautification) 5. Mrs.Chanderpreet kaur(Cleanliness) 6. Mrs.Amandeep kaur(Zoology)(Discipline) 7. Ms.Danish Puri(Common room/studyroom incharge) 8. Mrs Surbhi Gupta(Mess) 9. Sh. Narinder Singh ( Hostel Clerk/Caretaker)	<b>Class-IV Employees</b> 1. Sh. Gogi Singh (Beldar) 2. Sh karnail singh (Beldar) 3. 3-6 as mentioned in lab staff(18-20) 7. Gardener-vacant 8 .Mali –cum Plant Collector (vacant) 9. Mali –cum Plant Collector (vacant) 10. Vacant(watchman) 11. Vacant(Peon) 12-14 vacant (sweepers)
<b>Laboratory Staff :</b> 1. Sh. Narinder Singh (Sr. Lecturer Assistant) 2. Sh. Balbir Singh (Sr. Lecturer Assistant) 3. Sh.Surinder Kumar (Sr. Lecturer Assistant) 4. Sh .Mandeep Singh (Sr. Lecturer Assistant) 5. Vacant (Sr. Lecturer Assistant) 6. Vacant (Sr. Lecturer Assistant)	Note :- Suitable arrangement is made on vacant posts according to the requirement.

### (III) Information Regarding Admission

#### i) Admission schedule

Class	Date	Venue
BSc-1(Med./Non Med.)	Till 14/08/2022	<a href="https://admission.punjab.gov.in/index">https:// admission.punjab.gov.in/ index</a>
B.Sc-II (Non Med. & Med.)	01/08/2022	For medical zoology lab For non med. auditorium
B.Sc-III (Med & Non Med.)	02/08/2022	For Medical botany junior lab For Non med. auditorium
M.Sc-I (Botany)	To be notified later on	<a href="https://admission.punjab.gov.in/index">https:// admission.punjab.gov.in/ index</a>
M.ScII (Botany)	03/08/2022	Botany lab
M.Sc-I (Chm)	To be notified later on	<a href="https://admission.punjab.gov.in/index">https:// admission.punjab.gov.in/ index</a>
M.Sc-II(Chm)	03/08/2022	Room no. 5

#### iv) Documents Required for Admission.

At the time of interview for admission, all the original documents and their attested copies are required. For admission to B.Sc. and M.Sc.(Chemistry and Botany) ,It is essential to bring the print out of the online application and following documents.

**Following documents should be attached with the admission form.**

1. Copy of date of birth certificate (if it is not mentioned in the matric certificate)
2. Attested Copy of D.M.C. of previous class
3. Migration/ eligibility certificate
4. Attested Copy of character certificate from the Head of institution (last attended)
5. For the claim of reserved category, the attested copy of required certificate. The SC students whose forms are not approved by the concerned dept. will have to deposit fees according to the Rules.
6. Attach copy of blood group certificate after getting it checked from lab/ doctor. Also attach medical fitness certificate with the admission form.
7. The students seeking admission to 1<sup>st</sup> semester of M.Sc. (Botany & chemistry) course should attach copy of result of entrance test (PUCET- PG) and attested copies of B.Sc. I, II and III classes with the online form.
8. Paste one passport size coloured photograph on the online form and attach two with the print out of form. Photos of parents should also be affixed on the form.



9. Attested copies of N.S.S./ N.C.C./ Botany or Chemistry Hons. / any other extracurricular activities (Adult Education, participation in youth festival, hiking, trekking
10. Income certificate for SC and BC Students.
11. Copy of ADHAAR card.
12. For students having Gap year, two copies of affidavit duly attested by the Notary.

## **(VI) Regarding Girls Hostel**

### **i) Important conditions and directions for admission to Girls hostel**

1. Admission to hostel is subject to merit of the candidate and distance of home town from the college.
2. Both the parents must accompany the girl at the time of admission.
3. It is utmost important to bring the photographs of girl, her parents and relatives who can visit her. All the photos should be attested by the parents.
4. For admission to hostel, girl student should be medically fit. Medical fitness Certificate and certificate showing blood group should be attached with the form.
5. All the yearly funds will be deposited on the same day otherwise seat in the hostel can be given to the next candidate.
6. Facilities like water coolers with R.O. System, geysers, washing machines, Refrigerators and incinerator etc. are available in the hostel.
7. The girls' hostel is under surveillance of CCTV camera.
8. It is compulsory to write name and contact number of the local guardian so that in case of emergency they can be contacted.

### **ii) About Payment of Mess Bill.**

Hostel mess bill will be charged for the whole month. Deduction will be as under;

1. Autumn and winter break.
2. In case of government/ college authorities order to close hostel.
3. During university exams, student will pay mess bill till date of last paper and acceptance by authorities is required to leave hostel. After leaving hostel, candidate will have no claim of readmission.

### **iii) Important directions about Hostel:**

1. For hostel admission, every girl student will be required to fill the hostel admission form. At the time of admission, parents have to provide the names and attested photos of persons who have the permission to meet her and take her home. Director reserves the right to allow or refuse any person from meeting her. No girl student will be given hostel without all this information. If two real sisters are residing in hostel, then names of visitors should be same.
2. Hosteller girls are allowed to go home only after 15 days. College will not be responsible after the leave is sanctioned and the student goes out of college premises. In case any girl goes out from hostel without permission, her parents will be immediately informed and college will not be responsible for this.

3. Hostellers will take leave from the hostel tutor on the leave card and fill timing in the register at the gate and sign it. After going home, parents should sign the leave card and put time of her arrival at home. The time of departure from home should also be put in the leave card.
4. On returning to hostel, it is important to sign the register, put time on it and complete the leave card.
5. The parents can give simple phone to their ward in hostel. The phone will be used only in the given time that is 7:00-9:00 pm
6. Hosteller girls are not allowed to go out of college gate without permission, if any girl is found guilty, she can be expelled from the college.
7. In case of loss of leave book, student can have new leave book from tutor after paying the price of leave book. Parents will be required to sign on the new leave card and other hostel registers in the presence of hostel tutor. It is very important to note down the new leave card number.
8. In case of illness, first aid is provided in the college. Information is given to the parents/local guardian so that they take care of their child.
9. The hostellers will not be allowed to go to market. All the necessary things like books, registers, bedding, bucket, mug, lock and other utensils (glass, plate etc.) and normal medicines (with the suggestion of doctor) should be brought to the hostel.
10. Parents or local guardians can meet their ward in the hostel between 9:00 a.m.to 5:00 p m on Sunday only. It is mandatory for the relatives to sign the register and put the time of arrival and departure. The responsibility of person's good behaviour will be of the related girl. If any visitor comes in the drunkard state, he will not be allowed to meet the hosteller.
11. No visitor is allowed to go to the room of the girl. Only meeting in the guest room is allowed.
12. Girls should reach hostel one day prior to reopening of college after vacation. If any girl is found to be absent without permission, she will not have any claim of hostel admission.
13. All girls will be present in hostel on the fixed time of attendance and no one will be allowed to go out after due time.
14. Every girl student will be issued chair, bed and table for full year. If any student's furniture is found in lawn or corridor, it will not be again issued for the whole session.
15. Any change in the address, phone number should be immediately informed to the office and respective tutor by the parents.
16. Sometimes due to low voltage, tubes don't work, and it will be the duty of the student to arrange CFL.



17. If any girl puts fake signatures of tutor or parents, she will be expelled from the college.
18. Use of mobile phone will be according to the set Rules.
19. No girl will be allowed to go to any other room after 10 p.m.
20. Any cash, jewellery or any kind of valuable things are not allowed in the hostel.
21. Only vegetarian food will be served in hostel mess.
22. It is not allowed to take the mess utensils out of mess. Students can take tea in their rooms only in their own utensils. Mess committee will decide the menu of hostel.
23. Girls are strictly prohibited to wear non-cultural dresses.
24. Hostellers will make payment according to set Rules. If any student is unable to pay mess bill within 15 days, she will be refused food by the mess contractor.
25. Electrical appliances like iron, radio, tape recorder etc. are not allowed in the hostel.
26. Fine will be imposed for electricity and water wastage in hostel.
27. Any loss or damage of hostel property will be borne by the student herself. It can also lead to punishment.
28. Use of drugs and weapons is strictly prohibited in the hostel. Such cases will be sternly treated and case of immoral character will be given to the police.
29. No girl will be allowed to visit any friend or relative from the hostel.
30. In hostel, there is no provision to keep cycle or scooter.
31. Hostellers are not allowed to take tuitions outside.
32. To leave hostel, the girl will have to apply on the prescribed form to the warden.
33. The letter, packet, money order of hostellers will be given by the superintendent and they have the right to open it. Parents are advised not to send any letters directly to them.

### **Available seats for different classes**

<u>Class</u>	<u>Total seats</u>
B.Sc.(I/II/III)(Medical)	80
B.Sc.(I/II/III)(Non-Medical)	160
M.Sc.(I/II)(Botany)	40
M.Sc.(I/II)(Chemistry)	40

<b>ADDITIONAL SEATS</b>	
Girl Suffering from AIDS, Cancer or Thalasemia	1 Seat each
Single Girl Child or One of Two daughter	2seats
Kashmiri Riot Victims	1 Seat
Border Area	1 Seat
Rural Area	2Seats

### **v) Important Instructions and conditions for Admission**

**B. Sc. 1:** The admission to B.Sc. 1(Med& N.M.) will be purely on merit basis and as per the conditions laid down by Govt. Of Punjab and Panjab University Chandigarh. The students who have passed 10+2 from P.S.E.B. Mohali or equivalent degree from any other recognised board or university are eligible for admission. If required, eligibility certificate from the student can be demanded. For B. Sc. I, seats are reserved for different categories according to the directions of Punjab Govt. (see details of reservation). If any student wants to have the benefit of a category, he/she will have to produce the required certificate from the competent authority; otherwise the benefit of category can be refused to the student.

For admission, student must login on [admission.punjab.gov.in](http://admission.punjab.gov.in) and fill the form.

**B.Sc.II:** For admission to this class, it is essential to pass 50% paper/subjects of semester I& II as per the result of Panjab University, Chandigarh.

**BSc. III-**For admission to the semester V, the student must have passed 50% papers/Subjects in semester I, II, III, IV as per the results of Panjab University Chandigarh.

**M.Sc.-I** - Admission of M.Sc. Botany/ Chemistry- semester 1st, will be on the basis of the merit obtained by combination of the entrance test to be conducted by P.U. Chd. in 2022 (PUCET- PG) and marks obtained in the B.Sc.III. Only the students who clear the entrance test are eligible to apply on the websites of college. (See admission to MSc -I)

For admission, student must login on [admission.punjab.gov.in](http://admission.punjab.gov.in) and fill the form.

**M.Sc. II** - All the students who appeared in the semester II examination are eligible for admission to M.Sc. II.

### **vi)Important Note for admission:**

- The interested candidates should be accompanied by parents at the time of admission.
- In case of admission, student will be required to deposit full fee and funds within stipulated time otherwise the seats can be given to the next candidate in the merit list.
- Name in the waiting list does not guarantee admission.
- Any information regarding merit list and interview will be displayed on website only.
- Admission form should be complete in all respects. Attested copies of certificates should be attached. Incomplete forms will not be accepted. In such case, the student will himself be responsible.
- For admission to every class, the student should fulfil the necessary eligibility conditions.

- After last date of merit based admissions, claim of any student even with high merit will not be entertained.
- Any student involved in undesired activities of indiscipline will be refused admission.
- With the admission in the college, the student cannot claim for admission in the hostel. Hostel admission will be only according to the merit and rules of hostel.
- The subject combinations available in college will only be allowed to the students.
- To avail the benefit of reservation, it is essential to produce the required certificate duly issued by competent authority. Otherwise, benefit of reservation will not be given and student will be considered in general category only.

**Note: -**

- The above rules are subject to change according to the latest directions From P.U. Chandigarh.
- The right to admission is reserved with the director and admission cannot be claimed as a right.

### **Detail of fees/funds**

	B.Sc. I	B.Sc. II	B.Sc. III	M.Sc. I	M.Sc. II
Admission:	10.00 Rs.	10.00 Rs.	10.00 Rs.:	10.00 Rs.	10.00 Rs.
Tuition Fees	144.00 Rs. (only from Boys)	144.00 Rs. (only from Boys)	144.00 Rs.: (only from Boys)	180.00 Rs.	180.00 Rs.
University Fees :	950 Rs	950 Rs	950 Rs	950 Rs	950 Rs
Environment Fees	300.00 Rs.	-	-	-	-
Punjab State Sports Fees	75.00 Rs.	75.00 Rs.	75.00 Rs.	75.00 Rs.	75.00 Rs.
College Fund	83.00 Rs.	83.00 Rs.	83.00 Rs.	83.00 Rs.	83.00 Rs.
Higher Education Fund:	20.00 Rs.	20.00 Rs.	20.00 Rs.	20.00 Rs.	20.00 Rs.
Amalgamated Fund:	96.00 Rs.	96.00 Rs.	96.00 Rs.	96.00 Rs.	96.00 Rs.
9) Cycle Fund / Scooter Fund:	60.00 Rs.	60.00 Rs.	60.00 Rs.	60.00 Rs.	60.00 Rs.
Punjab Physical Edu.Fund :	75.00 Rs.	75.00 Rs.	75.00 Rs.	75.00 Rs.	75.00 Rs.
Generator fund	300 Rs	300 Rs	300 Rs	300 Rs	300 Rs

Science Fund	Medical 288.00 Rs.  Non-Medical 204.00 Rs.	Medical: With Botany: 288.00 Rs  With Biochem: 324.00 Rs  Non- Medical 204.00 Rs.	Medical With Botany:288. 00 Rs  With Biochem: 324.00 Rs  Non- Medical 204.00 Rs.	(Botany & Chemistry) 300.00 Rs.	(Botany & Chemistry) 300.00 Rs.
Library Security Fund	30.00 Rs.	30.00 Rs.(for new students only)	30.00 Rs.(for new students only)	75.00 Rs.	75.00 Rs.(for new students only)
P.T.A Fund:	7500.00 Rs.	7500.00 Rs.	7500.00 Rs.	7500.00 Rs.	7500.00 Rs.
University Examination Fund (Dec. 2019)	3150 Rs.	2575.00 Rs.	2575.00 Rs.	2575.00 Rs.	2575.00 Rs.

Note: The fee structure is subject to change as per latest university instructions and guidelines.

Note:

1. In case of any difference in the above-mentioned fees/ funds, the balance money will be taken or returned as the case may be.
2. The girl Students of B.Sc. are exempted from paying tuition fee only.
3. In case two or more siblings are studying in the college, PTA fund of any one can be remitted.
4. In case of college leaving after due date, no kind of fee will be refunded. Before this date only 50% PTA fund will be refunded.

### **(V) Reservation of seats**

#### **i) Reserved seats**

The detail of reservation of seats is as follows (subject to change according to the latest directions of Govt. of Punjab)	
1. For schedule caste	25%
2. For Backward class/OBC	10%
3. Sports person	2%
4. Wards of Govt./ aided educational institution teachers	2%
5. Children/ grandchildren of freedom Fighters	2%
6. Wards of Armed forces/CRPF/BSF/Police personnel/ working/ Retired.	2%
7. Physically handicapped	3%

8. Wards of Terrorist affected, Disabled during the activities of security forces up to 50%/Sikh migrants.	2%
9. Some seats are reserved for Sanmati Janta College committee, Jagraon. For admission to these seats, it is necessary for eligible candidates to apply online first and then the print out of the online application along with required documents should be sent to Sh. Basant Jain, S/o Sh. Sohan Lal Jain House No. 4014, Mohalla Mahanta, Jagraon(Ludhiana) and its copy should reach the College office. The nominations of committee should reach the office two days prior to admission by post or by hand. Any information received after due date will not be considered and committee seat will be filled from general category.	

Class	Nominated seats by committee
B.Sc. –I(Med. &N.M.)	1+1
B.Sc.-II(Med. & N.M.)	1
B.Sc.-III (Med. &N.M.)	1
M.Sc.-I(Bot. &Chem.)	1

## **ii) Important instructions regarding claim of reserved seats**

- Students from schedule caste will apply on caste certificate as given on Annexure A of the prospectus. For availing the benefit of scholarships, the certificate of income should also be attached. (less than 2.5 lakhs) This certificate should not be made of more than one year.
- Students of backward class need to apply according to certificate as per pro-forma (Annexure B) in which income certificate should also be given. This certificate should not be made of more than one year.
- For seats reserved for sports persons, only that candidate will be considered if he/she has gradation certificate from Punjab Sports Dept.
- The wards of B.S.F./ Armed Forces/ CRPF/Police Personnel are required to attach certificate by commanding officer or discharge certificate/ certificate issued by D.S.S.A. A proof by the candidate to be the family member is also required.
- For physically handicapped, disability certificate duly attested by civil surgeon must be attached with the form.
- For candidates belonging to families of militancy affected/effectuated up to 50% due to the activities of security forces/ Sikh migrants, should attach copy of identity card issued by deputy commissioner. The candidate will be required to give a proof of his belonging to that family.
- The wards of teachers working in Govt. or aided institute should attached the certificate duly certified by the head of institute. The certificate of high, middle and primary school headmaster should be certified by DEO.
- For single Girl child category, the parents are required to give self –attested affidavit (Annexure C) and a copy of ration card is also required.
- AIDS/ Cancer affected candidates are required to give certificate of concerned disease by the civil surgeon.
- To take admission in Rural/ border area category, candidates must have studied from school in such area for minimum 2 years.: In proof of this, certificate issued by head of institution should be submitted in original. For Rural area, see Annexure -D1 and D2 and for border area (Annexure E1 &E2) is required. A certificate showing declaration by the SDM/Tehsildar of this area to be the Rural area or border area.

## **(VI) Detail of Subjects Taught**

The students can opt for only those subject combinations which are available in the college.

### **i) B.Sc. Part I Classes:(Semester I& II)**

- Compulsory subjects: Punjabi and Environment Education.
- Elective subjects:

**ii) B.Sc.Part-2(Semester III & IV)**

- |              |              |            |                         |
|--------------|--------------|------------|-------------------------|
| Medical:     | a. Chemistry | b. Zoology | c. Botany/ Biochemistry |
| Non-medical: | a. Chemistry | b. Physics | c. Maths.               |

Medical:	a. Chemistry	b. Zoology	c. Botany/ Biochemistry
Non-medical:	a. Chemistry	b. Physics	c. Maths.

**Chemistry Hons.** Is available for the interested students of B.Sc. II having high merit.

To be started shortly after getting approval from Panjab university, Chandigarh.

To be started shortly after getting approval from Panjab university, Chandigarh.

## Subject list of various courses:

- P1-Phycology
- P2-Bryology
- P3-Mycology and Microbiology
- P4-a. Computer applications & Biostatistics                      b. Lab technique
- P5-Anatomy of Angiosperms

- P6-Pteridophytes
- P7-Gymnosperm
- P8-Angiosperm Morphology, Taxonomy and Phylogeny
- P9- Reproductive Biology of Angiosperm
- P10-Plant pathology

- P11-Molecular Biology
- P12-Plant Physiology
- P13-Biotechnology
- P14-cytogenetics
- P15-Ecology & Environment

- P16-Plant Biochemistry
- P17-Forestry
- P18-Genetics & plant Breeding
- P19-Plant Resources, Utilisation & Conservation
- P20- a. Research Project/Field study Report    b. Seminar
- **M.Sc.Chemistry 1<sup>st</sup> Semester**
- CH-411 Inorganic Chemistry I
- CH-412 Organic Chemistry I
- CH-413 Physical Chemistry I
- CH-414    a)Mathematics for chemist    b)Biology for Chemist    c)Computer for Chemist
- CH-415 Laboratory Course(Inorganic Chemistry)
- CH-416 Laboratory Course(organic Chemistry)
- CH-417 Laboratory Course(Physical Chemistry)

**M.Sc Chemistry 2<sup>nd</sup> Semester**

- CH-421 Inorganic Chemistry
- CH-422 Organic Chemistry
- CH-423 Physical Chemistry
- CH-424 Group Theory, Spectroscopy and Diffraction Methods
- CH-425 Laboratory Course(Inorganic Chemistry)
- CH-426 Laboratory Course(organic Chemistry)
- CH-427 Laboratory Course(Physical Chemistry)

**M.Sc. Chemistry 3<sup>rd</sup> Semester**

- CH-511 Applications of Spectroscopy
- CH-512 Organotransition metal chemistry
- CH-513 Heterocyclic Chemistry
- CH-514 Environment
- CH-515 Laboratory Course(Inorganic Chemistry)
- CH-516 Laboratory Course(organic Chemistry)
- CH-517 Laboratory Course(Physical Chemistry)

**M.Sc.4<sup>th</sup> Semester**

- CH-521 Bio Physical Chemistry
- CH-522 Organic synthesis-1
- CH-523 Chemistry of natural product
- CH-524 Photo Chemistry and solid state chemistry
- CH-525 Laboratory Course(Inorganic Chemistry)
- CH-526 Laboratory Course(organic Chemistry)
- CH-527 Laboratory Course(Physical Chemistry)

## Internal Assessment

<u>For under graduate classes</u>	
Class Test	5%
Seminar, project, assignment	3%
Attendance	2%

  

<u>For post gradate classes</u>	
Assignment	5%
Snap test	5%
Class room discussion	3%
Term paper	5%
Attendance	2%

Note; The criterion of internal assessment can change as per the instructions of Punjab university, Chandigarh.

### **(IX) Special instructions regarding discipline**

Discipline is of utmost importance for maintaining academic atmosphere in the college. For this



Purpose, a joint committee of teachers and students has been formed in the college. This committee strictly deals with students who create indiscipline like misuse of mobile phone, ragging, use of drugs, wear odd dresses or unnecessary jewellery, abandon classes without any valid reason and cause damage to college property.

### **i) Important Instructions for students**

1. Students should carefully read the rules and regulations as given in the prospectus. Ignorance of Rules will not be accepted as an excuse.
2. The students will always keep the identity cards with them and will show whenever demanded by any official. Any violation can lead to punishment or expulsion from the college.
3. All the information is put on the notice board or e-display. So; student should regularly check the notice board. Student will himself be responsible if he/she misses the information
4. It is mandatory for the Sikh students (boys) to come in turban to college. Patka is not allowed in the college.
5. Students are not allowed to write any information on the notice board without the permission of director or concerned teacher in-charge.
6. The students are not allowed to take their vehicles inside the college .But this rule is relaxed for physically handicapped.
7. The students are not allowed to bring their outside friends to the college. Any such case will be sternly dealt with.
8. **Ragging is a legal offence and strictly prohibited in the college. Any violation of the rule will result in expulsion from the college.**

### **ii) Information for Parents**

1. The parents are advised to read the prospectus very carefully. Ignorance of any Rule can cause problems later.
2. The parents must consult the college authorities at least three times in the session regarding discipline, academic progress, attendance of their ward.
3. If any student remains absent for 10 days, his/her name will be struck off and information in this regard will be put on the notice board.
4. In case of emergency, the information will be sent on the given address and phone number. Any change in the address or phone number should be immediately reported to the office.
5. P.T.A has rendered valuable support and guidance to accomplish the developmental works of college. So, your suggestions for the betterment of college will be highly appreciated.
6. The meeting of general house of P.T.A. will be held at the start of session. All the parents are requested to attend it for the welfare of students.
7. The students should work carefully in the labs. In case of any mishap college will not be held responsible.
8. Educational tours and field study trips are essential part of the curriculum. Before joining such activities, the students will provide self declaration regarding permission of parents and college bears no responsibility in case of any mishap.

## **( X) Important Rules for Students**

### **i)Rules Regarding Leave**

1. No student will be allowed to go to tuition or training during the college hours.
2. Leave should be given on the prescribed Performa available in the office.
3. In normal conditions, leave should be got sanctioned before availing it. Leave for urgent work or sick leave up to five days will be sanctioned by the tutor. Leave from five to ten days will be sanctioned by the senior tutor on recommendations of tutor. Leave for more than ten days will be sanctioned by the director after the recommendations of tutor and senior tutor.
4. The sick students should attach the medical certificate from the MBBS/MD doctor with the application.
5. **Leave Application does not mean any compensation in the lectures. This information just relaxes the fine.**

### **ii)Absence from College**

1. If any student remains absent for 10 days, his name will be struck off from the college.
2. Such students can apply for readmission with the permission of the director within 15 days after that he/she will not be considered for readmission and will not be allowed to sit in the examination.
3. Only one chance of re-admission will be provided.

### **iii) Identity Cards**

1. After getting admission in the college, every student will be given identity card / library card. This card will be signed by the tutor and senior tutor and further tutor will get it signed from the director. The student will always keep the identity card with him /her and show it to the officials on demand. In case the student fails to produce it, disciplinary action will be taken on him. In case of loss of identity card, police report should be made and its copy should be attached with the application for duplicate card. With the permission of the director, duplicate card will be issued after depositing the required fee in the office. Any type of change, damage or misuse of identity card can lead to disciplinary action.

### **iv) Tutorial Groups**

For all round development of the students and to facilitate coordination among students and teachers, each student is allotted one particular tutorial group under a teacher. The teacher (tutor) takes care of the studies, behaviour and character of the students in his

group. The students should avail the benefit of the help, guidance and advice of the tutor. The students can also take the benefit of the guidance and support of the senior tutor. The students who do not attend tutorial groups will have to pay special fine.

#### **v) Class Tests and Internal Assessment**

In the session 2022-23 for B.Sc. and M.Sc. classes, continuous internal assessment based on monthly tests, results of snap test, class room discussions, seminar/project will be considered.

NOTE: The internal assessment is subject to change as per the guidelines of the Punjab University, Chandigarh from time to time.

#### **vi) Conditions to appear in the university examination**

The students who fulfil the university conditions as given below will be eligible to sit in the university examination.

- 1) It is compulsory to get 75% lectures (theory& practical separately) otherwise the student may not be able to sit in the university examination.
- 2) The students will fill the examination forms twice in a year at the websites of Punjab University, Chandigarh otherwise they will not be able to appear in the University examination.
- 3) The student having reappeared will fill the application as private candidate at the websites of college. The college will not be responsible for that.

#### **vii) College Leaving certificate / Name Struck Off**

The students who want to leave college will have to give handwritten application in the office. This application should be duly signed by the parents. All the fees, funds and fine will be taken till the date when name is struck off from the college.

### **( XI) Scholarships And Financial Aid**

Scholarships are available under different schemes for the meritorious students of the college. The facility of scholarships is given by the Govt. of Panjab, Central Govt. or other agencies. The information in this regard is put on the notice board from time to time as per the schemes of government.

Note:- The students applying for various scholarships should have valid Bank Account no.

- **Scholarships to S.C.& B.C. Students:-** The SC/BC students studying in this college are eligible for applying this scholarship. For these categories, scholarship is given to those students whose family income is up to 2.5 lacs for SC students and 1 lac for BC students. The student following in BC category should have at least 60% marks. This limit can change as per directions of Govt. Of Punjab. The student applying for these scholarships should have relevant category certificate and aadhar card no. The bank account of the students should be linked to the aadhar card. After getting admission, student will registered at Punjab Govt. Website 'Ashirwad Portal'. After getting registered on the portal the student will get user ID and Password. After this, The student will login and apply for scholarship. The student will submit copy of application along with other relevant documents. The dates of online applications will be put on the notice board. The students can fill the form online on website-

www.punjabscholarships.gov.in. In case application is not approved due to any reason, the required fee will have to be deposited.

- **Scholarships to Minorities by Central Government:-** For this scholarship, the application will be submitted according to the instructions of central govt. The information will be put on the notice board for time to time.
- **Inspire Scholarships:-** The students of B.Sc.(I) who come in the 1% students of 10+2 and have obtained more than 85% marks are eligible to apply for this. The information will be put on the notice board for time to time. The student can apply on the website <http://www.online-inspire.gov.in>
- **KISHORE VIGYAN PROTSAHAN YOJANA:-** Date of applications to be notified later.
- **U.G.C. Scholarship schemes:-**
  - Post graduate and Indira Gandhi Single girl child Scholarship:-** The only daughter of parents who after passing graduate degree takes admission in any post graduate non professional course is eligible to apply under this scheme.
  - Post graduate Merit Scholarship for University Rank Holder:-** Any student who gets first or second position in the university at graduate level and takes admission in any post graduate non professional course is eligible to apply under this scheme.
- **Dean College Development Council PU Chandigarh:-1794/DCDC/DS Dated 27/09/2018**
  - Merit scholarships for low income group:-**The income of parents should not exceed 3 lacs. Academic excellence is the sole criteria.
  - Scholarships for differently abled:-**Degree of disability will be sole criteria (b) Percentage of marks in qualifying examination.
  - Only Girl Child:-**
  - Scholarships for sports person:-**(a) Brilliancy in Sports as per PU Rules (b) Percentage of Marks in qualifying examination
- **Scholarships for Aids and Cancer patients:-**
  - (a) Medical Certificate to be submitted by the patient should be issued by CMO
  - Achievement in Youth festival as per PU Rules (b) Percentage of Marks in qualifying examination
- **At College Level:-** The needy and meritorious students are given scholarships under SAF Scheme at college level.

## **( XII ) FACILITIES AVAILABLE FOR STUDENTS**

### **i) Girls hostel:**

The college girls' hostel, three storey building is situated in the college campus.

1. It has guest rooms, common room, cooperative mess, tuck shop and hall along with the rooms.
2. The facility of water coolers with RO system, LCD, geysers, washing machines and internet is available in the hostel.

### **ii) COLLEGE LIBRARY- Dr. C.V. RAMAN LIBRARY**

There are 17,323 books in the library of the college. The daily newspapers and magazines are available in the library. The departmental libraries are also fully functional in various departments.

## **RULES REGARDING LIBRARY**

1. No. of books to be issued to various classes:-
  - a. B.Sc. --- 3 Books
  - M.Sc. - 4 books
2. Students can keep the books for 14 days. In case of delay, fine will be imposed. If any student writes on the book or damages the book in any way, then present price of the book along with fine will be taken.
3. The college has the facility of e-library through INFLIBNET.

### **iii) Book Bank :**

The departmental libraries provide the facility of Book Bank through which the intelligent and needy students can get the books for full session.

### **iv) PANJAB UNIVERSITY EXTENSION LIBRARY**

The college students can become the members of Panjab university extension library, Fountain chowk, Ludhiana. They should meet the respective Head of Department in this regard.

### **v) Computer Lab and U.G.C. Network centre**

The college provides the facility of computer lab and UGC network centre in which WI-FI facility is available. Students can avail this facility during the college timing. Computer and internet facility is available in the office, Library and in all the departments.

### **vi) COLLEGE CANTEEN**

In the college canteen, various items are available at reasonable rates. There is proper system for sitting of students and the proper hygiene is maintained for the students.

### **vii) FIRST AID**

In case of sickness, First Aid is given in the college. The college provides the facility to admit the student in govt./private hospital in emergency. The parents are informed so that they can take care of the student under their supervision.

### **viii) CO-CURRICULAR ACTIVITIES**

For the all-round development of the students, various activities are organised from time to time.

### **ix) PHYSICAL EDUCATION AND GAMES**

College has arrangement of games like Volleyball, Football, Badminton, Kho-Kho and large play grounds are available for this purpose.

### **x) PARKING FACILITY**

There is facility to park cycle/scooter/motor cycle/moped in the college.

## **( XIII ) EXTRA/CO-CURRICULAR ACTIVITIES**

i) For the all round personality development of the students, **Extra-curricular activities are organised time to time. Like workshops, Quiz, Science Fiesta, Extension lectures, seminars etc.** To further develop the interest of students in science, they are sent to participate and attend the national and international seminars, conferences and inter college competitions.

ii) **College Magazine:-** College magazine , The Scientist is published to encourage the literary interests of the students. The teacher editor of the sections of English, Punjabi, Chemistry, Physics and Botany select the student editor of their respective section and complete the assigned section according to the rules and regulations.

## **( XIV ) ASSOCIATIONS AND SOCIETIES**

**i) Parent-Teacher Association:-** 1. As per the directions of Panjab Govt. The PTA has been formed in the college.  
2. The purpose of this association is to make efforts jointly to provide facilities for the students.  
3. Parents of all the students and teachers are the members of this association.  
4. Every year in the general house meeting, the executive members are elected who work for the welfare of the students.  
5. It is mandatory to participate in the meeting of the general body of PTA for the parents and teachers.

**ii) Alumni association** - The college has registered Alumni association of old students which works for the development of college. Meetings are held from time to time to discuss various issues and take important decisions unanimously.

### **iii) Staff council**

1. For discussing the academic, disciplinary, cultural and sports issues and for taking a final decision about them, the council is formed consisting of the Director and five senior members of faculty.

#### **iv) Students council**

1. The powers are decentralised to the level of students and to actively involve them in the functioning of the college, student council is formed.

2. The director of the college is the patron and teachers are also nominated in the council.

3. The class representatives, the best athlete, hostel head girl, the heads of cultural and subject societies, best NSS volunteer, college magazine editors and university toppers are the members of this council.

**v) Subject Societies:-** The following Subject Societies are actively working in the various departments to encourage the scientific temperament in the students

(i) Society of Botanical Sciences

(ii) Society of Chemical Sciences

(iii) Society of Zoological sciences

(iv) Society of Physics

(v) Society of Mathematics

(vi) Society of Languages

**vi) Internal Quality Assurance Cell:-** Internal Quality Assurance Cell has been established in the college to ensure that high quality higher education is provided to the students.

### **(XV) Social Units**

- **N.S.S:-**The College has a contingent of 200 volunteers in two units. To inculcate the feeling Of community service in the students, camps are organised from time to time and Certificates are given to the students.
- **Red Cross Society:-**To inculcate the feeling of service of mankind, college has formed Red Cross society. This society organises various activities and blood donation camps.
- **Red Ribbon Club:-**To create awareness about the causes and symptoms of the deadly diseases like aids, cancer, handicapped, red ribbon club is formed in the college
- **Buddy Groups:-** As per the directions of Govt. Of Punjab, Buddy groups are formed in the college to curb the menace of drugs addiction among the youth. Various meetings and lectures are organised to create awareness of the ill effects of drugs and keep the students away from drugs. These students are also asked to take the message in the society to make our society healthy and developed.

### **( XVI )STUDENT AID SERVICES**

**i)Career Counselling and Placement Cell:-**College has the facility to guide the students in choosing their career .The Information in this regard is provided to the students. Various lectures are organised to provide information to the students. Many companies visit the college for campus placement.

**ii)Personal Guidance Bureau:-**The senior teachers provide able guidance to the students for solving their personal problems.

**lii(Grievance Redressal Cell:-**For maintaining the academic atmosphere of the college, the grievance of the students are resolved in this cell.

**iv)Sexual Harassment preventionCell:-**To maintain the academic atmosphere of the college, this committee works to curb any such incident.

**v)Legal Literacy Cell:-**This cell works to provide legal consciousness among the students.

**vi)Equal Opportunity Cell:-**To provide equal opportunity to all the students without concentration caste creed and category, this cell has been established in the college to ensure that equal opportunities are available to the students.

**vii)Women Forum:-**To create awareness about the rights, the women forum has been established in the college. This forum organises various lectures to create awareness about their rights and other activities to strengthen the girl students.



## **(XVII) ROLL OF HONOUR, COLLEGE COLOUR AND MERIT CERTIFICATES**

The students who make achievements in the fields of Academic, cultural and sports are given roll of honour, College colour and merit certificates according to their eligibility.

### **i) Educational / Academic Field**

#### **a) Roll of Honour**

1. To the students of outgoing classes of graduate and the post graduate who get position in the first 10 students in the combined merit list of the university result.

**NOTE** – Academic roll of honour will be given next year after the declaration of Panjab University re-evaluation result and university convocation.

**b) college colour** The students who secure any of the 6th to 10th positions in the final year of the university examinations.

**Or**

Any student who gets first position in PG 1st year(M.Sc 1 or any other class of undergraduate level of the university exam.

**c) Merit Certificate:-** To the 1<sup>st</sup> and 2<sup>nd</sup> year graduate and 1<sup>st</sup> year Post graduate students who get positions among first 10 positions of the university merit.

### **ii) Social and cultural activities**

#### **a). Roll of honour**

1. To the student who gets first position in inter Zonal / University / inter university / state / National level competition in individual or group item.
2. The student who gets at least 25 marks in Inter college competitions (5,3 and 2 marks respectively for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> positions.)
- 3 To the student who gets first position at the state level in any camp or competition.

#### **b). College Colour**

1. To the students who get second or third position in individual or group items at the inter –zone / University /inter university /state/national level competitions.
2. To the student who gets first position in individual or group item at zonal youth festival.
- 3 To the students who get 20-24 marks in the inter college competitions.
4. To the member student who are declared best in any competition or camp organised by govt. or any govt. recognised institution.
5. To the student who publishes his book.

#### **c) Merit certificates**

- To the students who get second or third position in individual or group items at zonal youth festival.
- To the students who get 15-19 marks in the inter-zonal level competitions.
- To the students who perform well in the NSS camp. The final decision in this regard will be taken by teacher in charge and the director.
- The other students bringing laurels to the college will be given marks according to their achievements.



NOTE-Roll of honour in academics is given to the student of final class whereas in sports and cultural activities, student of other classes are also considered.

### **iii) Sports and Athletics**

#### **1. Roll of Honour**

In sports, Roll of Honour is given to the students of following categories;

- i) To the members of team participating in senior national championship or Students participating at state level in individual items.
- ii) To the student who come in the first three positions in All India Inter University Championship or to the student who come among first three Positions at any level.
- iii) To the members of team who get first or second position in the junior national championship.
- iv) To the combined members of university or national team.
- v) To the student who makes new record in the university or state championship.
- vi) To the captain of Punjab university team.

#### **2. College Colour**

- i) To the members of the team who participate in the All India Inter university championship or the students who participate in individual competitions at any level.
- ii) To the students who come in first three positions in the junior national Championship or to the students who participate individually at any level.
- iii) If the college team wins university championship, all the team members will be given college colour.

### **ii) Merit Certificates in Sports**

To the students who get third or fourth position at university, state level competitions.  
NOTE :1. Roll of Honour, College colour and merit certificate will be given only if the Behaviour of the student is satisfactory and no disciplinary action has been taken.

2. The above mentioned honours will be given only if the student's Attendance and performance is satisfactory in all spheres.

### **iii) Prizes and Honours**

The students who perform well in the academic, cultural and sports activities will be honoured at the annual prize distribution function of the college.

1. The students who get first, second or third position in the college according to

#### **The university results**

2. In case of big achievement of special level, the student can be considered for

#### **Award of excellence**

- The final decision in this regard is taken by the committee of senior teachers.
- The following prizes are also given to the students for making big achievements in The sports, NSS, and other activities.
- The following prizes and certificate are also given to the following
  - ✓ The best speaker
  - ✓ The best Athlete(Boy and Girl)
  - ✓ The best hosteller
  - ✓ The best member from women form
  - ✓ The best volunteer from environment conservation
  - ✓ The best volunteers from NSS(Boy and Girl)

**ANNEXURE 'C'**  
**SPECIMEN OF AFFIDAVIT FOR SINGLE GIRL CHILD CATEGORY**  
**(on non-judicial paper of Rs. 20/- duly attested by 1st Class Magistrate)**

I \_\_\_\_\_ (Name) Father / Mother of Miss \_\_\_\_\_  
 resident of \_\_\_\_\_ do hereby, solemnly declare and affirm as under :-

1. That I am a citizen of India.
2. That Miss \_\_\_\_\_ born on \_\_\_\_\_ is the only girl child of one girl child out of the two girl children of the deponent.
3. That the deponent has no male child.
4. That he deponent has the following children :
  - i) Name \_\_\_\_\_
  - ii) Sex \_\_\_\_\_
  - iii) Date of Birth \_\_\_\_\_
5. That neither the deponent nor the afore named girl child of the deponent have obtained / availed the benefit granted under this category, in this University / Institute including its affiliated colleges.

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

**DEPONENT**

**VERIFICATION**

Verified that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

**DEPONENT**

**ANNEXURE 'D'2**  
**RURAL AREA CERTIFICATE**

Despatch No. \_\_\_\_\_

Certified that Mr. /Mrs. / Ms. \_\_\_\_\_ S/o D/o Shri \_\_\_\_\_

has studied in this school/college (Name of the institution) \_\_\_\_\_  
 from \_\_\_\_\_ to \_\_\_\_\_ and has passed Matriculation / Hr. Sec. Part 1/+2  
 examination. This School / College does not fall within limits of Municipal Committee / Cantonment Board / Notified Area  
 & has been declared rural area by Govt. of Punjab.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Signature of Headmaster / Principal of the School / College (with seal)

**ANNEXURE 'E'1**  
**\*\* BORDER AREA CERTIFICATE**

Dispatch No. \_\_\_\_\_

Date : \_\_\_\_\_

(i) I Certify that \_\_\_\_\_ son / daughter of Shri \_\_\_\_\_

\_\_\_\_\_ of \_\_\_\_\_

Village \_\_\_\_\_ District \_\_\_\_\_ is a bonafide resident of this village.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

DC/GA to DC/SDM/SDO (Civil)  
 (with seal of the court)

**(Annexure F)**

ਹਲਫੀਆ ਬਿਆਨ

ਮੈਂ ..... ਪੁੱਤਰ/ਪੁੱਤਰੀ/ਪਤਨੀ/ਵਿਧਵਾ ਸ਼੍ਰੀ ..... ਵਾਸੀ ..... ਤਹਿਸੀਲ  
 ..... ਜ਼ਿਲ੍ਹਾ ..... ਸੱਚੇ ਦਿਲੋਂ ਹਲਫੀਆ ਬਿਆਨ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ:-

1) ਇਹ ਕਿ ਮੇਰੇ ਪੁੱਤਰ/ਪੁੱਤਰੀ/ਮਿਸਟਰ/ਮਿਸ ..... ਨੇ (ਪਾਸ ਕੀਤੀ ਕਲਾਸ ਦਾ ਨਾਮ).....ਕਲਾਸ ਸੈਸਨ ..... ਦੌਰਾਨ ਪਾਸ ਕੀਤੀ ਹੈ, ਸਰਟੀਫਿਕੇਟ/ਨੰਬਰ ਕਾਰਡ ਦੀ ਫੋਟੋ ਕਾਪੀ ਨਾਲ ਨੱਥੀ ਹੈ, ਹੁਣ ਉਸ ਨੇ (ਕਾਲਜ ਸੰਸਥਾ ਦਾ ਨਾਮ) .....ਵਿਖੇ ਸੈਸ਼ਨ .....ਦੌਰਾਨ ਰੋਲ ਨੰਬਰ .....ਮਿਤੀ..... ਰਾਹੀਂ ..... ਕਲਾਸ ਵਿੱਚ ਦਾਖਲਾ ਲਿਆ ਹੈ।

2) ਇਹ ਕਿ ਮੈਂ..... ਜਾਤੀ ਨਾਲ ਸਬੰਧਤ ਹਾਂ, ਜੋ ਕਿ ਭਾਰਤ ਸਰਕਾਰ ਵੱਲੋਂ ਐਸ.ਸੀ ਕੈਟਾਗਰੀ ਵਿਚ ਸ਼ਾਮਲ ਕੀਤੀ ਗਈ ਹੈ। ਮੈਂ ਆਪਣੇ ਪੁੱਤਰੀ/ਪੁੱਤਰ ਦੇ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਦੀ ਤਸਦੀਕਸ਼ੁਦਾ ਕਾਪੀ ਨਾਲ ਨੱਥੀ ਕਰ ਰਿਹਾ/ਰਹੀ ਹਾਂ, ਜੋ ਕਿ ਸਹੀ ਹੈ।

3) ਇਹ ਕਿ ਮੈਂ ਸਰਕਾਰੀ ਨੌਕਰੀ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ/ਨਹੀ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ, ਮੇਰੀ ਪੋਸਟ ਦਾ ਨਾ ..... ਹੈ, ਇਹ ਪੋਸਟ ਦਾ ਪੇ ਬੈਂਡ ..... ਹੈ। ਮੇਰੀ ਸਾਰਿਆ ਸੋਮਿਆਂ ਤੋਂ ਸਲਾਨਾ ਆਮਦਨ..... (ਸ਼ਬਦਾਂ ਵਿਚ..... ਹੈ) ਜੋ ਕਿ 2.50 ਲੱਖ ਰੁਪਏ ਤੋਂ ਘੱਟ ਹੈ। ਮੈਂ ਆਪਣੇ ਡੀ.ਡੀ.ਓ ਵਲੋਂ ਜਾਰੀ ਸਾਲ 2020-21 ਦੀ ਕੁੱਲ ਸਲਾਨਾ ਆਮਦਨ ਸਬੰਧੀ ਸਰਟੀਫਿਕੇਟਾਂ ਦੀ ਤਸਦੀਕਸ਼ੁਦਾ ਕਾਪੀ ਨਾਲ ਨੱਥੀ ਕਰ ਰਿਹਾ ਹਾਂ। ਮੈਂ ਆਪਣੀ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਦੀ ਫੀਸ ਮੁਆਫ ਕਰਾਉਣਾ ਚਾਹੁੰਦਾ/ਚਾਹੁੰਦੀ ਹਾਂ।

4) ਇਹ ਕਿ ਮੈਂ ਸਰਕਾਰੀ ਨੌਕਰੀ ਨਹੀ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ, ਮੇਰੀ ਸਾਰਿਆ ਸੋਮਿਆਂ ਤੋਂ ਸਲਾਨਾ ਆਮਦਨ ..... (ਸ਼ਬਦਾਂ ਵਿਚ..... ਹੈ) ਜੋ ਕਿ 2.50 ਲੱਖ ਰੁਪਏ ਤੋਂ ਘੱਟ ਹੈ। ਮੈਂ ਤਹਿਸੀਲਦਾਰ ਵਲੋਂ ਜਾਰੀ ਸਾਲ 2020-21 ਦੀ ਕੁੱਲ ਸਲਾਨਾ ਆਮਦਨ ਸਬੰਧੀ ਸਰਟੀਫਿਕੇਟ ਦੀ ਤਸਦੀਕਸ਼ੁਦਾ ਕਾਪੀ ਨਾਲ ਨੱਥੀ ਕਰ ਰਿਹਾ/ਰਹੀ ਹਾਂ।

5) ਇਹ ਕਿ ਮੇਰਾ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਪੋਸਟ ਮੈਟ੍ਰਿਕ ਸਕਾਲਰਸ਼ਿਪ ਟੂ ਐਸ.ਸੀ ਸਕੀਮ ਅਧੀਨ ਆਨੱਲਾਈਨ ਅਪਲਾਈ ਕਰੇਗਾ/ਕਰੇਗੀ। ਮੇਰੇ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਦਾ ਸਕਾਲਰਸ਼ਿਪ ਫਾਰਮ ਸਾਡੀ ਅਣਗਹਿਲੀ ਕਾਰਨ ਰੱਦ ਹੋਣ ਦੀ ਹਾਲਤ ਵਿਚ ਮੈਂ ਪੂਰੀ ਫੀਸ ਭਰਨ ਦੀ ਜ਼ਿੰਮੇਵਾਰੀ ਲੈਂਦਾ/ਲੈਂਦੀ ਹਾਂ। ਅਧੀਨ ਮੇਰੇ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਨੇ ਕਿਸੇ ਹੋਰ ਸਕਾਲਰਸ਼ਿਪ ਲਈ ਬਿਨੈਪੱਤਰ ਨਹੀ ਦਿੱਤਾ ਹੈ/ਨਾ ਹੀ ਦੇਵੇਗਾ ਅਤੇ ਉਹ ਕੋਈ ਵੀ ਹੋਰ ਸਕਾਲਰਸ਼ਿਪ ਨਹੀ ਲੈ ਰਿਹਾ/ਰਹੀ ਹੈ।

ਬਿਆਨ ਕਰਤਾ

ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮੇਰਾ ਉਕਤ ਬਿਆਨ ਸਹੀ ਵਾ ਦਰੁੱਸਤ ਹੈ ਇਸ ਵਿਚ ਕੋਈ ਤੱਥ ਗਲਤ ਨਹੀ ਹੈ।  
ਫੋਟੋ ਅਤੇ ਹਸਤਾਖਰ

ਬਿਆਨ ਕਰਤ

### (XIX) Anti Ragging

#### UNDERTAKING BY THE CANDIDATE / STUDENT

1. I, \_\_\_\_\_ S/o. D/o. of Mr./Mrs./Ms. \_\_\_\_\_ have carefully read and fully understood the law prohibiting ragging and the direction of the Supreme Court and the Central / State Government in this regard.

2. I have received a copy to the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009

3. I hereby undertake that

- \* I will not indulge in any behaviour or act that may come under the definition of ragging.
- \* I will not participate in or abet or propagate ragging in any form.
- \* I will not hurt anyone physically or psychologically or cause any other harm.

4. I hereby agree that if found guilty of any aspect or ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and / or as per the law in force.

Signed this on the day of \_\_\_\_\_ Month of \_\_\_\_\_ Year \_\_\_\_\_

Name :

Address :

Signature:

#### UNDERTAKING BY PARENT / GUARDIAN

1. I, \_\_\_\_\_ F/o. M/o. G/o. \_\_\_\_\_ have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central / State Government in this regard as well as the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/daughter/ward will not indulge in any act of ragging.

3. I hereby agree that if he/she if sound guilty of any aspect of ragging, he/she may be punished as per the

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provisions of the UGC Regulations mentioned above and / or as per the law in force.

Signed this on the day of \_\_\_\_\_ Month of \_\_\_\_\_ Year \_\_\_\_\_

Name :

Address :

Signature:

ANNEXURE 'D'				
PANJAB UNIVERSITY, CHANDIGARH				
The Academic Calendar to be followed by <b>All Affiliated Colleges</b> of Panjab University for <b>UG/PG ONGOING CLASSES</b> having Semester System of Examination for the session 2022-23:				
Sr. No.	Particulars	From	To	No. of Days
1	Semester break / Summer Vacation	01.07.2022 (Friday)	29.07.2022 (Friday)	29
2	Admission Process	01.08.2022 (Monday)	05.08.2022 (Friday)	05
3	Commencement of teaching For ongoing classes	08.08.2022	08.08.2022 (Monday)	
4	Normal Admission for Ongoing Classes	08.08.2022 (Monday)	12.08.2022 (Friday)	05
5	Late admission to be allowed by the Principal of the all affiliated college with late fee of Rs. 1000/- per student.	15.08.2022 (Monday)	31.08.2022 (Wednesday)	15
6	Late admission in all the affiliated colleges to be allowed by the Vice-Chancellor with late fee of Rs.3000/- per student.	01.09.2022 (Thursday)	30.09.2022 (Friday)	26
7	Academic Term-I (Odd semesters)	08.08.2022 (Monday)	19.11.2022 (Saturday)	90
8	End Semester Examinations (Practical)	21.11.2022 (Monday)	28.11.2022 (Monday)	07
9	Preparatory Break	29.11.2022 (Tuesday)	10.12.2022 (Saturday)	12
10	End Semester Examinations (Theory)	12.12.2022 (Monday)	07.01.2023 (Saturday)	24
11	Semester Vacation (Winter Break)	24.12.2022 (Saturday)	31.12.2022 (Saturday)	08
12	Academic Term-II (Even semesters)	09.01.2023 (Monday)	22.04.2023 (Saturday)	90
13	End Semester Examinations (Practical)	24.04.2023 (Monday)	01.05.2023 (Monday)	07
14	Preparatory Break	02.05.2023 (Tuesday)	13.05.2023 (Saturday)	12
15	End Semester Examinations (Theory)	15.05.2023 (Monday)	24.06.2023 (Saturday)	35
16	Summer Vacation (tentative)	16.06.2023 (Friday)	15.07.2023 (Saturday)	30
→ <b>NOTE:</b>				
a. Adjustments, if any, in the Semester schedule of certain University teaching Departments and Regional Centres may be allowed by the Dean of University Instruction in special cases.				
b. Summer Vacations for the Session 2021-22 has been reschedule from 01.07.2022 to 29.07.2022 (29 days) instead of 25.07.2022 to 15.08.2022 (22 days)				

ANNEXURE 'C'							
PANJAB UNIVERSITY, CHANDIGARH							
The Academic Calendar to be followed by <b>All Affiliated Colleges</b> of Panjab University for <b>1st YEAR of UG/PG CLASSES</b> having Semester System of Examination for the session 2022-2023:							
Sr. No.	Particulars	From	To	No. of Days	From	To	No. of Days
1	Semester Break / Summer Vacation	01.07.2022 (Friday)	29.07.2022 (Friday)	29	01.07.2022 (Friday)	29.07.2022 (Friday)	29
2	Admission Process	01.07.2022 (Friday)	29.07.2022 (Friday)	29	25.07.2022 (Monday)	15.08.2022 (Monday)	22
3	Commencement of teaching For 1st year	01.08.2022	01.08.2022 (Monday)		16.08.2022	16.08.2022 (Tuesday)	
4	Normal Admission for new Classes	01.08.2022 (Monday)	10.08.2022 (Wednesday)	08	16.08.2022 (Tuesday)	26.08.2022 (Friday)	09
5	Late admission to be allowed by the Chairperson of the University Teaching Departments/Regional Centres with late fee of Rs. 1000/- per student.	11.08.2022 (Thursday)	31.08.2022 (Wednesday)	15	29.08.2022 (Monday)	09.09.2022 (Friday)	10
6	Late admission in the University Teaching department/Regional Centres to be allowed by the Vice-Chancellor with late fee of Rs.3000/- per student.	01.09.2022 (Thursday)	30.09.2022 (Friday)	22	12.09.2022 (Monday)	07.10.2022 (Friday)	20
7	Academic Term-I (Odd semesters)	01.08.2022 (Monday)	12.11.2022 (Saturday)	90	16.08.2022 (Tuesday)	30.11.2022 (Wednesday)	92
8	End Semester Examinations (Practical)	14.11.2022 (Monday)	19.11.2022 (Saturday)	06	01.12.2022 (Thursday)	08.12.2022 (Thursday)	07
9	Preparatory Break	21.11.2022 (Monday)	01.12.2022 (Thursday)	11	09.12.2022 (Friday)	14.12.2022 (Wednesday)	06
10	End Semester Examinations (Theory)	02.12.2022 (Friday)	31.12.2022 (Saturday)	26	15.12.2022 (Thursday)	07.01.2023 (Saturday)	21
11	Semester Vacation (Winter Break)	25.12.2022 (Sunday)	31.12.2022 (Saturday)	07	24.12.2022 (Saturday)	31.12.2022 (Saturday)	08
12	Academic Term-II (Even semesters)	02.01.2023 (Monday)	19.04.2023 (Wednesday)	91	09.01.2023 (Monday)	22.04.2023 (Saturday)	90
13	End Semester Examinations (Practical)	20.04.2023 (Thursday)	27.04.2023 (Thursday)	07	24.04.2023 (Monday)	01.05.2023 (Monday)	07
14	Preparatory Break	28.04.2023 (Friday)	10.05.2023 (Wednesday)	13	02.05.2023 (Tuesday)	17.05.2023 (Wednesday)	16
15	End Semester Examinations (Theory)	11.05.2023 (Thursday)	10.06.2023 (Saturday)	28	18.05.2023 (Thursday)	10.06.2023 (Saturday)	21
16	Summer Vacation (tentative)	01.06.2023 (Thursday)	02.07.2023 (Sunday)	32	01.06.2023 (Thursday)	02.07.2023 (Sunday)	32
→ <b>NOTE:</b>							
a. Adjustments, if any, in the Semester schedule of certain University teaching Departments and Regional Centres may be allowed by the Dean of University Instruction in special cases.							
b. Summer Vacations for the Session 2021-22 has been reschedule & from 01.07.2022 to 29.07.2022 (29 days) instead of 25.07.2022 to 15.08.2022 (22 days)							



# Institutional Activity calendar 2022-23

July	<ol style="list-style-type: none"> <li>1. 18 July: foundation day of college</li> <li>2. Plantation drive for van mahotsav</li> <li>3. Admission process of B.Sc I</li> </ol>	December	<ol style="list-style-type: none"> <li>1. University exams</li> <li>2. 7 days NSS camp</li> <li>3. Winter vacations (25/12/22-31/12/22)</li> </ol>
August	<ol style="list-style-type: none"> <li>1. Admission process for B.Sc II, B.Sc final and post graduation classes</li> <li>2. Inaugural session of new academic year</li> <li>3. Meeting of general house of PTA and formation of executives</li> <li>4. Independence Day</li> <li>5. Lecture of English department</li> <li>6. Extension lecture of punjabi department</li> <li>7. Formation of clubs and women forum</li> <li>8. Workshop of list.inflibnet</li> </ol>	January	<ol style="list-style-type: none"> <li>1. World Aids and Cancer day(Red Ribbon club)</li> <li>2. National graduate physics exam by IAPT</li> <li>3. Voters' day</li> <li>4. Republic Day</li> <li>5. Seminars of M.Sc students of Botany department</li> </ol>
September	<ol style="list-style-type: none"> <li>1. Talent search program</li> <li>2. Teachers' day</li> <li>3. World literacy day</li> <li>4. Ozone day</li> <li>5. Field study tour of Botany department</li> <li>6. Workshop and extension lectures of Botany and Chemistry department</li> </ol>	February	<ol style="list-style-type: none"> <li>1. Seminars of M.Sc Chemistry students</li> <li>2. Annual sports meet</li> <li>3. Chemistry dept's intercollege quiz competition</li> <li>4. Workshop and extension lecture of Physics dept</li> <li>5. Mother tongue day</li> <li>6. Science day</li> </ol>
October	<ol style="list-style-type: none"> <li>1. Ghandhi Jayanti</li> <li>2. One day lecture series of Botany and Chemistry</li> <li>3. Youth festival</li> <li>4. Blood donation (Red cross society)</li> <li>5. Extension lecture of Zoology dept</li> <li>6. Study pour of Chemistry department</li> <li>7. House examination</li> </ol>	March	<ol style="list-style-type: none"> <li>1. International women's day</li> <li>2. One day workshop of Zoology dept</li> <li>3. Quiz competition of Maths dept</li> <li>4. Class test/house examination</li> </ol>
November	<ol style="list-style-type: none"> <li>1. Science fiesta 4rth</li> <li>2. Flag day</li> <li>3. Practical exams of odd semester</li> <li>4. Anti Tobacco day</li> </ol>	April	<ol style="list-style-type: none"> <li>1. Prize distribution/ convocation</li> <li>2. Farewell parties if M.Sc and B.Sc</li> <li>3. Practical examination</li> <li>4. Ambedkar jayanti</li> <li>5. World Book day</li> </ol>
		May	University exams under

<b><u>DISCIPLINE COMMITTEE</u></b>	<b><u>ANTI RAGGING COMMITTEE</u></b>	
1. Mrs.Nidhi 2. Ms Radhika Dawar 3. Mr.Jatinder Singh 4. Mrs.Sarabdeep Kaur Sidhu 5. Mr.Sumit Soni	1. Mrs. Nidhi (9417265126) 2. Ms Radhika Dawar(9872000245) 2. Mr.Jatinder Singh (9914433376) 3. Mrs.Sarabdeep Kaur Sidhu(9646100841)	Online affidavit regarding anti ragging will be filled by the students as well as parents on : <b><u><a href="http://www.antiragging.in">www.antiragging.in</a></u></b> or <b><u><a href="http://www.amanmovement.org">www.amanmovement.org</a></u></b> Print out to be submitted in college.